

25X1A  
NOTICE  
NO. [REDACTED]

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LOGISTICS

REQUISITIONS REQUIRING PURCHASE ACTION  
CHARGEABLE TO FUNDS ALLOCATED FOR FISCAL YEAR 1954

1. To provide sufficient time for the orderly completion of purchase action on requisitions covering articles or supplies chargeable to funds allocated for Fiscal Year 1954, requisitions requiring such purchase action should be submitted to the Logistics Office on or before the dates indicated in the following schedule:

<u>Type of Requisitions</u>	<u>Deadline Date</u>
Supplies material, or services exceeding \$2,000 total, which require <u>contract</u> action by the Logistics Office.	1 May 1954
Military equipment and supplies	15 May 1954
Stock items	1 May 1954
Non-stock items	
Supplies, material, or services not falling in above categories	1 June 1954

2. It is expected that the Operational Divisions will plan their requisitions in advance and dispatch them so that they reach the Logistics Office not later than the above deadline dates in order that the logistical support may be carried out in an effective and economical manner.

3. Fiscal Year 1954 requisitions submitted after the deadline date will require justification to obtain priority for purchase prior to 30 June 1954.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

15/ MAR 1 1954  
L. K. WHITE  
Acting Deputy Director  
(Administration)